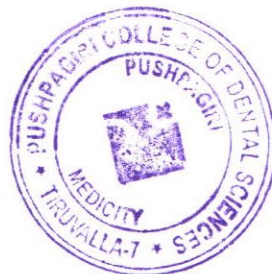



**MINUTES
OF
THE GOVERNING BODY,
PUSHPAGIRI MEDICAL SOCIETY**




Dr. K. GEORGE VARGHESE
PRINCIPAL
Pushpagiri College of Dental Sciences



PUSHPAGIRI

We care God cures

COLLEGE
OF
DENTAL
SCIENCES

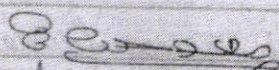
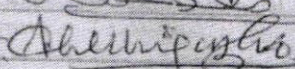
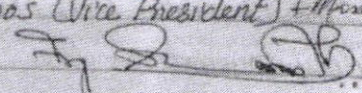
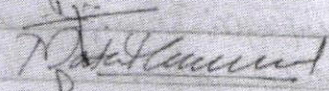
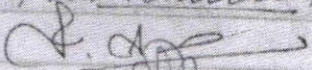

FACULTY PROFILE

GENERAL INSTRUCTIONS

1. This faculty profile is circulated for the purpose of NAAC and institutional academic purpose.
2. All the faculties are requested to add details from the academic year 2016 - 2021
3. All the faculties are requested to submit the profile within 15 March 2021.
4. All the data entered in this profile should have supporting documents [certificate-hard and soft copy] as proof.
5. All the faculties are requested to type the list in descending order.

Minutes of meeting (Governing body meeting) of Pushpagiri Medical Society held at the corporate office on the pushpagiri at 3.P.M On March 15th 2016.

Meeting was attended by

H.G. Most Rev. Dr. Thomas Mar koolose (Patron) 
 Rt. Rev. Msgr. Antony Chelthipuzha (President) 
 H.E Most Rev. Dr. Phobase Mar Stephanos (Vice President) + Most-planners
 Rev. Dr. Shaji Mathews Vazhayil (Secretary) 
 Rev. Fr Mathew Punakulam (member)
 Rev. Dr. Mathew Mazhavarcheri (member) 
 Mr. C.A. Varghese Alexander (Member) 
 Dr. Abraham Varghese (Member) 
 Rev. Fr. Epan Puthenparambol (Special invitee)

Agenda

Prayer and welcome

Approval of Minutes

Discussion of upcoming and ongoing project

Other matters.

The meeting began with prayer and President presided over the meeting. The Hon'ble patron H.G. Most Rev. Dr. Thomas Mar koolose was special invitee of the meeting.

Minutes of the November meeting of the Governing Body were approved with no amendment and signed by the Chair.

Notice and Quorum:- The chairman advised attendees that the requisite notice of meeting had been given and that a quorum was present. He then declared the meeting open.

The Chairman addressed the meeting and briefed them about the performance of the Society during the last four months. He further brought to the notice of the members about the achievements of the Society during this period. He then



Dr. K. GEORGE VARGHESE
PRINCIPAL

explained about the society's plan for growth in the coming period.

Auditor's Reports The audited balance sheet, and Income and expenditure account of the society for the year was placed before the meeting. Then meeting took consideration on agenda.

is Kidney foundation day

The chairman presented a project for the kidney patients - i.e. kidney foundation - It is run by the patients for the patients - 4/2 method. Pushpagiri kidney foundation - for the dialysis people, by the dialysis people, to the dialysis people.

Resolved to launch Pushpagiri kidney foundation for the treatment of Dialysis patients.

Msgr. Antony Chethupuzha, President proposed the resolution which was seconded by C.A. Varghese Alexander, member.

The chairman put the resolution and all the members were unanimously supported and agreed the project and showed the willingness to be an active members of the project.

Construction of well

The chairman presented the plan to construct a new well for the water shortage in the hospital during the summer season.

"Resolved to construct a new well for the water shortage in the hospital during the summer season".

President proposed the resolution which was seconded by Dr. Abraham Varghese. Put the resolution to the vote on a show of hands and declared the same carried by majority votes.

iii) Radiology department renovation and installation of New CT Scan

The chairman presented a plan for the renovation of the radiology department and the installation of new CT Scan machine for the smooth functioning of the treatment. He explained that renovation of the department and the installation is the need of the people and the time.

Resolved to renovate the department and buy and install the new modernized CT scan for the need of the people and of the time.

Cath lab

Due to the increased number in Heart infection for the check of the Heart patient, President put the project to build a cath-lab in our host Institute. He explained the important of cath lab - test - like ablation, eg angiograms, angioplasty, and implementation of pacemakers / ICDs are carried by the project which is useful for the people.

Resolved to build the cath-lab for treatment of Heart patients.

The meeting unanimously agreed the project.

Rehabilitation Center, ~~Center~~, ICTC Centers - Aganvady.

The chairman presented the project for the Rehabilitation center ~~center~~ and ICTC center for the smooth functioning of the people as well as the workers of the pushpagiri medical society.

Resolved to implement the project.

The Chairman put the matter project for the resolution and seconded by Rev. Fr. Mathew Pinalakam.

Then chairman the invited for any other matter for the consideration. All the matters concerned they should be closed by closing the meeting.



Dr. K. GEORGE VARGHESE
PRINCIPAL

iii) Radiology department renovation and installation of New CT Scan

The Chairman presented a plan for the renovation of the radiology department and the installation of new CT Scan machine for the smooth functioning of the treatment. He explained that renovation of the department and the installation is the need of the people and the time.

Resolved to renovate the department and buy and install the new modernized CT scan for the need of the people and of the time.

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Resolved to build the cath lab for treatment of Heart patients of the

The meeting unanimously agreed the project.

Rehabilitation Center, ~~ceech~~, ICTC Centers: Agamvady.

The Chairman presented the project for the Rehabilitation center ~~ceech~~ and ICTC center for the smooth functioning of the people as well as the workers of the pushpagiri medical society.


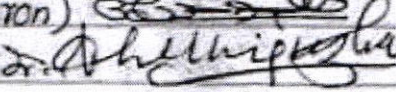
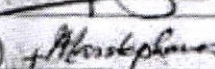
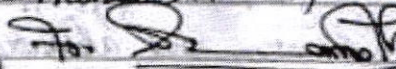




Resolved to implement the project.

The chairman put the ~~rest~~ project for the resolutions and seconded by Rev. Fr. Mathew Panakulam.

Then chairman he invited for any other matter for the consideration. ^{all} As the matters concerned they show the interest for closing the meeting

Minutes of ^{GnB} meeting of Pushpagiri Medical Society held at the Corporate office on the pushpagiri at 3.P.M On 24th June 2016.

Meeting was attended by.

H.G. Most Rev. Dr. Thomas Mar koorilos (Patron) 
 Rt. Rev. Msgr. Antony Chelipuzha (President) 
 H.E. Most Rev. Dr. Philpase Mar Stephanos (Vice President) + 
 Rev. Dr. Shaji Mathews Varghese (Secretary) 
 Rev. Fr. Mathew Panakulam (Member) 
 Rev. Dr. Mathew Mazhavancheri (Member) 
 Dr. Abraham Varghese (Member) 
 Mr. CA. Varghese Alexander (Member) 
 Rev. Fr. Eppan Puthenparambil (Special Invities)

Agenda

Prayer and Welcome

Approval of the minutes

Discussion on upcoming and Ongoing projects.

- * The meeting began with a prayer and President addressed the meeting. Also welcomed our Patron H.G. Most Rev. Dr. Thomas Mar koorilos.
- * Minutes of the previous meeting were approved by the members and signed by the chair.
- * The chairman briefed the progress of the Society during the last three months. He further appreciated the directors of the hospital for their hardworking and the support to the society.
- * Then the chairman took the upcoming projects for the coordination of the meeting.

Dr. K. GEORGE VARGHESE
PRINCIPAL



Renovation of Ortho Department.

The chairman presented the plan for the renovation of Orthopedic department & its extension enables excellent service, based on which the platform of excellent attention to Ortho patients who are coming to hospital for the treatment.

"Resolved to renovate Orthopedic O-P and its extension with world edge technology, efficient physical infrastructure which enables excellent service and attention to op patients".

Mrs. Antony Chethipuzha, president proposed the resolution which was seconded by Dr. Abraham Varghese (member).

The chairman put the resolution to vote on a show of hands and declared the same carried by majority votes.

Purchase equipment

President proposed a project for the purchase of the equipment. Such as Ventilators, X-ray, fundus camera, ESWL, Ultrasound, Ortho Drill, OT Table, Dialysis Machine, Biochemistry Analyzer, etc. TCO, micro system for the development of the hospital.

"Resolved to purchase the above equipment for the development of the hospital".

Southradhya - free OP facilities for heart patient - Special Room

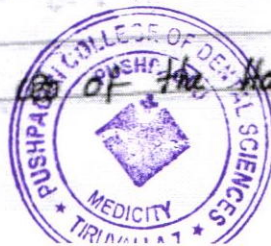
Buds Lanching

President proposed a project - Buds for the children in CDC for the improvement of the treatment.

Completion of the Nursing College building (Renewed plan)

President called the attention on the building construction to make some changes in the earlier plan and plan renovation and construction.

Resolved that the Hospital can be renew the plan



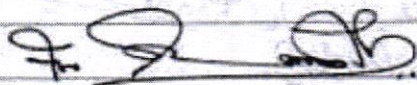
get permission from the government (parachayath) and speed-up the construction before the permission ends.

Mrs. Antony Chethipuzha, president proposed the resolution which was seconded by C.A Varghese Alexander Member.

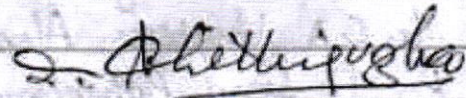
The resolution were unanimously passed.

Vote of thanks

With all the items of the agenda being transacted, the chairman thanked the members for making it convenient to attend the Governing body meeting and also thanked for their active participation.



Rev. Dr. Shaji Mathews Vazharyal
Secretary



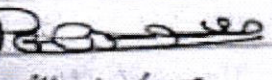
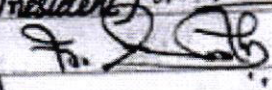


Rev. Mrs. Antony Chethipuzha
President.




Dr. K. GEORGE VARGHESE
PRINCIPAL
Pushpagiri College of Dental Sciences

Minutes of the Governing Body meeting of the Pushpagiri Medical Society held at Corporate Office on the Pushpagiri at 2.30pm On 3 Sept. 2016

Meeting was attended

H.G. Most Rev. Dr. Thomas Mar Koorilos (Patron) 
 Rt. Rev. Msgr. Antony Chelkupuha (President) + *Handwritten note*
 H.E. Most Rev. Dr. Philipose Mar Stephanos (Vice President) *Handwritten note*
 Rev. Dr. Shaji Mathews Varzhayil (Secretary) 
 Rev. Fr. Mathew Panakulam (Member)
 Rev. Dr. Mathew Marthavancheril (Member) 
 Dr. Abraham Varghese (Member)
 Mr. C.A. Varghese Alexander (Member) 
 Rev. Fr. Epan Puthanparambil (Special Invitee).

Agenda

Prayer

Welcome

Patron's Address

Brief Discussion on Pushpagiri Institutions

Short Report on Activities

Discussions on Upcoming programmes.

The meeting began with prayer and president addressed the gathering and invited patron for the introductory speech.

Minutes of the ^{previous} meeting were approved by the Governing Body after a brief round of discussion.

Then items listed on agenda were taken up for consideration of the Governing body.




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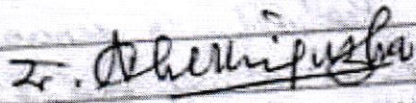
Pushpagiri College of Dental Sciences

Vote of Thanks

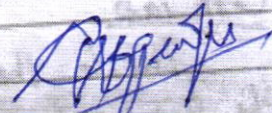
With all the items of the agenda being transacted, the Chairman thanked the members for making it convenient to attend the governing body meeting and also thanked them for their active participation.

Thereafter, the chairman declared the meeting as concluded.


Rev. Dr. Shaji Mathew Vazhayil
Secretary


Rt. Rev. Msgr. Antony Chathupate
President.




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PRINCIPAL
Pushpagiri College of Dental Sciences

Agenda matters for Discussion.

• Renovation of Pain and Palliative Care Unit.

Presented the plan for the renovation of Pain and palliative unit for the support patients and family members. And also discussed on the plan.

Members were agreed for the renovation of the Pain and palliative Centre.

• Road Subsidised Construction

President Seek the attention of the member for the construction of the road 'Pushpamarg'.

During the discussion members suggested that it would be better to make subsidized road it will last for many years and can be good the financial problem - "lossing of money by further construction by next month".

So Governing body Unanimously signed to subsidize the road.

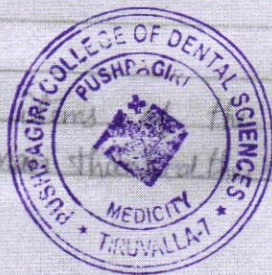
• Changing of the Nurses & Staff from the old hostel and further arrangement

Later the group discussed about the changing hostel.

Governing body ask the hospital management for the necessary arrangement and change the hostel. And also changes in the GNM students and other staff.

Vote of thanks

With all the members agenda being closed
Transacted the chairman the members for making



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PRINCIPAL

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The meeting successful and thanked for their active participation of the meeting.


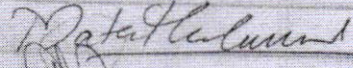

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Rev. Dr. Shaji Mathias Vazhayal
Secretary

Rt. Rev. Msgr. Anthony Chatur
President

Minutes of the Governing Body meeting of the Pushpagiri Society held at Corporate Office of the Pushpagiri at 3.00pm On December 2nd 2016.

The meeting was attended by.

1. His Grace Most Rev. Dr. Thomas Mar Koorilos (Patron)
2. Rt. Rev. Msgr. Antony Chethupuzha (President)
3. H.E. Most Rev. Dr. Philipose Mar Stephanose (Vice President)
4. Rev. Dr. Shaji Mathews Vazhagil (Secretary) 
5. Rev. Fr. Mathew Punakulam (Member)
6. Rev. Dr. Mathew Marzhavancheril (Member) 
7. Dr. Abraham Varghese (Member)
8. Mr. CA Varghese Alexander (Member) 

Agenda = Prayer
minutes reading
- Discussion - on matters

The meeting began with prayer and President presided over the meeting. An introductory speech was given by our Patron H.E. Most Rev. Dr. Thomas Mar Koorilos.

Minutes of the previous meeting of the Governing Body was approved with no amendment and signed by the Chair.

Notice and Quorum: The chairman advised attendees that the requisite notice of meeting had been given and that a quorum was present. He then declared the meeting open.

The chairman addressed the meeting and briefed them about the performance of the Society during last three months and he explained the about the future plans of the Society.

a) Auditor's Report: The ~~annual~~ Balance Sheet, income and expenditure, account ~~of~~ the Society for the year




DR. K. GEORGE VARGHESE
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was placed before the meeting and approved by the meeting.

Renovation of Anesthesiology Department.

The Chairman presented the plan for the renovation of the department of Anesthesiology. He explained that it is an MRI requirement for further development. It extension enables excellent service & based on which the platform of excellent attention to the patient operation procedures.

After the short discussion on the amount, and the area, type of work and duration of the work, Governing body unanimously agreed for the renovation of the Department.

Renovation of the Back gate of the Medical College Hospital

Chairman presented another plan for the renovation of the Back Side of the medical College Hospital.

On hearing the proposed members unanimously agreed the plan and advise to complete the project as soon as possible.

Christmas Day celebration - Pushpagiri Kidney Foundation - fund raising program.

Then Chairman proposed next agenda - fund raising program for the Dialysis center patients, and put the matter for vote.

The proposal were passed by the majority vote.

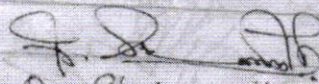
Chairman then invited the members for discussion in any other matter for the consideration. As all matters closed.

finished the members showed the interest to close meeting.

Vote of Thanks


With all the items were transacted the chairman thanked the members for making it convenient to attend the governing body meeting and also thanked them for their active participation.

Therefore, the chairman declared the meeting as concluded.


Rev. Dr. Shaji Mathews Vazhagil
Secretary

Rev. Rev. Msgr. Antony Chelipala
President.




Dr. K. GEORGE VARGHESE
PRINCIPAL
Pushpagiri College of Dental Sciences

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Minutes of the Governing Body meeting of the Puthappuzha Medical Society held at the Corporate Office on the premises at 3 pm March 5th 2017

Meeting was attended by

H.G. Most Rev. Dr. Thomas Mar Koorilas (Patron)

Rt. Rev. Msgr. Anthony Chelbipparamba (President)

H.E. Most Rev. Dr. Philipose Mar Stephanose (Vice President)

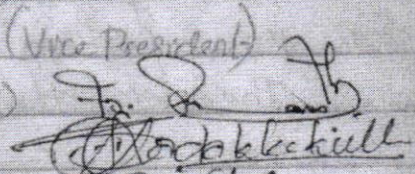
Rev. Dr. Shaji Mathews Vazhayil (Secretary)

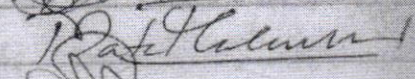
Rev. Fr. Mathew Vadakekuttu (Member)

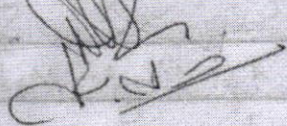
Rev. Fr. Mathew Mathravancheri (Member)

Dr. Abraham Varghese (Member)

Dr. C.A. Varghese Alexander (Member)







Agenda

Prayer

Welcome

Patron's Address

Brief Discussion on Puthappuzha Institutions and programs

Meeting began with a short prayer and Patron addressed the meeting and gave a short message.

Minutes of the previous meeting (December-2nd) of the Governing Body were approved by the chair and passed.

Then items listed on agenda were taken up for the consideration of the meeting.

1. New Sub Centre at Paippad

Chairman proposed a plan for starting new subcentre at

Proposed as a new step of propaganda towards the health care of the immigrant population.

Governing Body took the matter for discussion. They discuss the probability of the success of the new initiative. Chairman clarifies the doubt that these are immigrant people from different States. After a short discussion President put the agenda for vote and majority were supported the proposal.

2 b) Renovation of OT four rooms more

President proposed a plan for the renovation of the OT four rooms.

The motion was seconded by Dr. Abraham Varghese a roll call vote was taken, all in favour, motion carried.

3 c) New Tie-up

As a special consideration President seeks the interest of the members to make tie-up with various organisations for the smooth functioning of the hospital.

A MB NABH

President invited special attention on NABH accreditation. As present demand of the Government and MCI, NABH is necessary for the further running of the college education institutions. So President advise the team to take steps for the NABH accreditation.

Thuswell to President.

As the transfer list published and new election has done the present President Rt Rev. Fr. Antony Chethipuzha declared that this is my last meeting of the governing body. So the



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PRINCIPAL

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members thanked him for his great support and grace to the Society and its members.

5 Equipment Purchase

: Surgical Navigator

Governing body next took up the agenda for the equipment purchase. List of equipment was presented by the member.

After a short discussion on the Surgical navigator equipment valued more than 1 crore, and need of the equipment, use of the item, cases in the our hospital, were discussed. Academic director given the replay that, for the Higher Studies such as PEs, DMS, we need such equipments.

Resolved that to purchase equipment

Diathermy, Vascular Surgery equipments (Cram), Laproscopic equipments were decided to purchase for the development of the hospital.

6 New Appointments

The chairman informed the meeting that Society has received Resignation letter from ^{and Dr. Ahy Mathew.} Dr. Sheeba Chandu. He further informed that at meeting of the Board of Directors, after discussions the directors has decided to accept the resignation. And appoint New ~~Prin~~ call for the interview. and also Mr Ahy Mathew from Dental college.

Resolved that the resignation of Mrs Sheeba Chandu and appointed new Principal ~~At~~ Dr. Prof. Dr. Renu G. as new principal to college of Nursing. Prof. Dr. George Mathew appointed as the new principal at Dental College.

7 Re-constitution of Governing Body

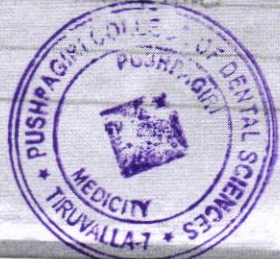
Rt Rev. Msgr. Antony Chethipuzha resigned from the post of the president of the Society after completion of his two terms of office. As per the norms of the Society, a new governing body was reconstituted (from 2017 to March 2020) Being the ex-office member of the Society the Vicar General Rt. Rev Msgr. Cherian Thazhamon was elected as the new President. The other newly elected members of the Governing Body included:-

- Rt. Rev Msgr. Cherian Thazhamon (President)
- Rev. Dr. Shaji Mathew Vazhazhil (Secretary)
- His Most Rev. Dr. Philipose Mar Stephanose Vice President
- Rev. Dr. Mathew Mazhavancheri - Member
- Rev. Mathew Vadakkkekattu - Member
- Rt. Abraham Varghese - Member
- Mr. C.A Varghese Alexander - Member.

8 New Course

The proposed list of New Courses that can be applied for the coming academic years was presented for the discussions and decision of G.B in MDS in Pedodontics and Preventive Dentistry in Pushpagiri college of Dental Science.

Resolution After a short discussion on this matter Resolved that Governing Body Unanimously approved to apply for the new academic course.

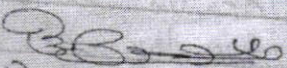
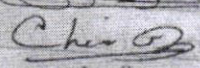

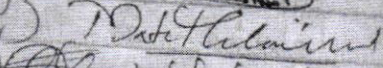
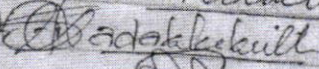


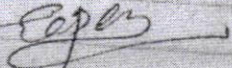


Dr. K. George Varghese

Dr. K. GEORGE VARGHESE
PRINCIPAL
Pushpagiri College of Dental Sciences

Meeting of the Governing Body meeting of the Pushpagiri Medical Society held at Corporate Office on the Pushpagiri at 2 pm June 26th 2017

Meeting was attended by

H.G. Most Rev. Thomas Mar Koonlose (Patron) 
 Rt. Rev. Msgr. Cherian Thazhman (President) 
 H.E. Most Rev. Dr. Philipose Mar Stephonose (Vice-President) (Absent)
 Rev. Dr. Shaji Mathews Vazhagil - Secretary 
 Rev. Dr. Mathew Mazhavancheri (Member) 
 Rev. Fr. Mathew Vadakekattu (Member) 
 Dr. Abraham Vazghese (Member) 
 Mr. C.A. Varghese Alexander (Member) 
 Rev. Fr. Faper Puthenpambool (Special Invites) 

Apologies All the members of GB were present except the vice President, who had conveyed his apologies.

Declaration of any interest: The president declared the purpose of the meeting and since the entire quorum was present, he declared the meeting open. The meeting began with a prayer & welcome at 2 pm.

Approval of previous minutes: The minutes of the previous meeting were unanimously approved by the GB.

A. Matters arising / Progress updates on Previous action points

1. New Members.

The new President elected by the Governing Body was officially welcomed at the meeting by the Patron, H.G. Dr. Thomas Mari Kozhikal. The Patron appreciated the performance of the Medical Society so far and the new term office of the office was declared open.

2. Activities of PMS following previous meeting

The Secretary briefed regarding

• Construction / Renovation

- Completion & Inauguration of Nursing College building, IT section, Pains & Palliative rooms
- Anesthesia Dept. Sub centre at Paipad, new Cafeteria & Pharmacy at Dental College Perumthurai
- Renovation of Back entrance of Hospital and Extension of OT's which is in process
- completion of Rubberized tarring of Pushpamang and Mediware installation at Dental College OP

- Other new initiatives which were executed were Applied for new bus-stop at Medvetty, MOU with Dams EDU for PG Coaching centre, MOU with Diana- new catering group for Hospital In patients tie-up with merchant's association & JCI residents association for Executive Health checks at Concessional rates, Tie-ups with YMCN Swanthanam Dialysis projects and with Ambulance Drivers for bringing patients to the hospital
- New water connection has started functioning which has helped the water scarcity



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problem to a large extent

• Sponsors & benefactors were identified for sponsoring the hospital room renovation and one for adopting the health care of Anusikshane drives as a part of marketing.

• New Appointments: New Principals were appointed for Nursing College (Prof. Dr. Renu G) for the Dental College (Prof. Dr. K. George MDS) and for the College of Allied Sciences (Prof. Dr. M. O. Anamma)

Resolution: Following a brief discussion, all the members unanimously agreed to make the major appointment with the approval of the Governing Body

3. Academics Rev. Fr. Mathias Mazharachen / presented-

31. The Academic Courses run by the Society and those which received recognition recently - i.e. MD Community Medicine (4 Seats) MD Respiratory Medicine (2 Seats) DCCM Critical Care (2 Seats) and Fellowship in Neonatology (2 Seats).

The list of courses which were applied for after getting sanctioned by the G.B. and awaiting approval included - (1) MD Immuno Hematology (2) DNB Gastro-entology (2) DNB Critical Care Medicine (2) DNB Nephrology (2) DNB Gen Surgery (2) DNB Neonatology (2) Dm Nephrology (2) Dm Gastro-entology (2) and Mch Genito-Urinary Surgery (2) MDS Pediatric Dentistry (3) P.G. Diploma in Accident and Emergency Care Nursing - P.G. Diploma in neuro-Surgical Nursing P.G. Diploma in Neonatal Care nursing B.Sc.

BSc MLT (30) BSc Audiology and Speech Language Pathology (30) BSc Optometry (30) BSc Radiology and Imaging Technology (30) BSc Perfusion Technology (5) BSc Cardiovascular Technology (5).

The proposed list of course which seat enhancement can be applied with the existing infrastructure was presented for the decision of G.B. It included MD Pediatrics (3) MD Dermatology (4) MD Pharmacology (3) MD Respiratory Medicine (4) Ms Orthopedics (8) Ms General Surgery (8) Ms Ophthalmology (4) Ms Radio ^{(5) logy} (6) Dm Neuro-medicine (3) Dm Cardiology (3) and BSc Nursing (10)

The proposed list of the new courses that can be applied for the coming academic years was presented for the decision of the G.B. i.e. Dm Critical Care Medicine (2 seats) Dm Neonatology (2 seats) and DNB Plastic Surgery (2 seats) in the medical college, B-Pharm, Pharmacy practice (30) at the pharmacy college, MD Biochemistry (4) MD Emergency (4) Medicine, MD IHT (3) Dm Nephrology, Dm Gastroenterology in AMC. Resolution: After a brief Discussion, the Governing Body unanimously approved to apply for the new academic courses for the seat enhancements proposed.

The Admission seats matrix for the forthcoming academic year was then proposed for the approval by the G.B explaining that all 100 medical seats are now being allotted by the Government, the seats matrix for the management seats have been revised to include more mbankara Catholic & Christian.



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Resolution: Patron opined that the malankara Cathedral
Seals can be further enhanced from 8 to 10 members
to give a chance to a Safarjan choice. President
called for a Discussion on the matter and it was
resolved to follow the proposed matrix with
inclusion of the Suggestion of the Patron

Other matters Discussed

Newly Started departments: Dept. of Critical Care
Medicine & Dept. of Immuno-Hematology and
Blood Transfusion.

Research & Development activities at the research
Centre.

Needs relat to the Dental College, Replacement/
repair of Dental chairs,

Needs related to Medical College: ie a lecture
Hall with a seating capacity 250, Painting of
the new academic block and Expansion of
IHT Dept.

Needs related to Research & Development (R&D)
like need for a corpus fund for R&D and
for Proprietary Medical Journal, need to start
Clinical trials, Infection Disease Laboratory
and Biomedical Engineering Laboratory.

3. ~~Report~~ Dr. Matha Vackkekuttu, the Hospital
President

4. The development of the hospital during the past
few years was the focus of the hospital Statistics
He reported the development in the Hospital

patients statistics with that of the lab and Radiology statistics which indicated that all patients at the Hospital are not being evaluated at the Hospital.

Resolution. After a brief discussion of the issue, it was resolved by majority vote that the cause of discrepancy should be evaluated and if there is an actual delay in lab proceedings it must be rectified.

Newly purchased equipments at the hospital as approved by the GB included - Equipments for OT (Diathermy Cautery) Machine (2) C-arm Steam Sterilizer, Sonopet, Laparoscopic Equipments, Vascular Surgery Equipments and Neuro-Navigation unit) a Gel card Centrifuge for the Blood Bank and an ETO for CSSD.

In view of NABH Phase-1 proceeding and in order to improve the quality of care certain new posts were introduced as approved by the GB i.e. Operations manager, Operations Executive, G.R.O's & Hospital Inspectors which has given a new dimension to monitoring and managing the Hospital Operations.

The current challenges faced by the Hospital were mentioned, some of which included High Labour turnover, Lack of professionalism, Lack of Clinical team Support, Errors in Billing Financial constraints, Non-Structured Hospital Information System, RB RSBY patient management etc, It was mentioned that the issues are being rectified on a daily basis by frequent



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meetings and close monitoring

The Concessions / charity done over the past four months was also mentioned which amounted to 17,35,635 (17 lakhs, 35 thousand, six hundred and thirty five)

The main issue discussed was the loss of 51,90,586/- (Sustained by just eight departments over last four months) incurred through the RSBY Scheme.

Resolution It was unanimously approved that the RSBY Scheme must continue despite the loss to provide material for the Students and in order to curb down the incurring losses, the exact costing must be done and other possible alternatives must be thought of.

The further proposals presented before the GSB for approval included Starting of Fast track OPD and Special OPD, need for furnishing of Op's in the Super-specialty block, Developing of SOP for various sections under Administration for enhanced quality patient care, need to have a control room setup, need to develop a clinical audit system, upgrading of Certain patient rooms to deluxe room set-up, Renovation of OPD Counters, Cubicles, IP pharmacy, PMR dept., Health Check-up office & Lounge and implementation of new package for poor patients, Needs for a Parking area, for maintenance work for road (beside cardiology block) and for activating Specialty clinics and ensuring proper output.

Resolution After a brief discussion, the proposals involving financial input can be postponed for

the time being, while other activities for the development of the Hospital function were sanctioned with a majority vote.

Finance: The financial situation of the institution in the income and expenditure trends & the provisional accounts of 2016-17 were presented by Rev. Fr. Eapen Pathenparambil. He reported that -

- The Gross turnover as on 31.03.2017 which is the highest over the last five years amounted to 17,385 Lakhs and the Expense is 16,701 lakhs

Net Projected loss for the year 2016-17 was 612 lakhs after considering the depreciation of 1300 lakhs

On analyzing the institution wise income, the Hospital and research Centre were found to be running at loss. The total loan liability as on 20.06.2017 is 12185.45 045/- (121.8 Crores)

- The Charity and free care in 2016-17 (inclusive of RSBY loss) was 14% of the total revenue which was somewhat similar to the trend seen in 2015-16.

- The major issue faced is the huge loan liability and no Capital investment, which is resulting in delay of Statutory & Salary payments.

Resolution:

The Governing body unanimously resolved that measures should be taken to bring up the income and no more loans to be taken. Majority voted that outside resources like Sponsorship must be



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considered to meet the the immediate needs.

Further Discussion as per agenda (governing body business).

1. Current Issues: The issues discussed were related to loan status and nurses' strike for salary increment which would further enhance the financial crisis.

Resolution: with respect to the salary enhancement of the nurses, the GB unanimously voted that the government's decision on the matter could be considered.

2. Planned Projects yet to be Completed:

The earlier projects which were sanctioned by the GB but were kept pending was presented. It included furnish of new rooms in Super-Specialty block, renovation of rooms, Renovation of OPD and three OP Consultation rooms in Super-Specialty wing. It was mentioned that that the loan for the proposed projects are sanctioned but it was kept pending in view of the increasing loan liability.

Resolution: Following a brief Discussion, the GB unanimously approved to keep the decisions on the above projects and sought to finance the same. It was resolved that a paper be prepared regarding allowing priority to the above projects in the income generated from the existing undertakings.

Agenda Items: The new proposals for the meeting today included

Handwritten notes on a folded piece of paper: "Resolution", "ensuring", "involving", "Resol", "involving", "Resol", "involving", "Resol", "involving".

measures to improve income in -

Geriatric Care Centre: It was proposed that existing St Basil's hostel could be converted into a Geriatric Care Centre which would fetch a steady income keeping in mind the current population of job seeking friends of the area.

School for At-risk children at Medicity. The Secretary proposed that the PHC building at Medicity which is now free can be used to start a school for at-risk children as there is none in the area.

Opening up the Parish Communities by raising their health care.

Resolution: The proposals were kept pending for further discussions at the Archdiocesan level

Other emergent needs

The other urgent needs presented were need for renovation of the CSSD, Painting works of the Academic block and Hostels of the Medical College and rubberized tarring of the roads on the side of the Heart Institute and those surrounding the Medical College.

Resolution: It was suggested to identify another location for the CSSD rather than renovating and other matters were kept pending for decision at a later date.

Date of further meeting

The Governing Body resolved to continue with regular meeting every three months and finalized



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the date of the next Governing Body meeting
and Annual General Body meeting

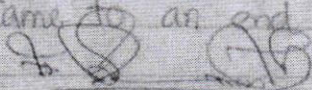
Resolution: It was resolved by majority vote to
conduct the next GB meeting on 5th September
and to have Annual General Body Meeting
on 20th of September 2017. The President recommended
that that invitation letters must be sent 20 days
in advance of the AGBM.

Any other

Matter for Renovation of Final Year MBBS Clinical
lecture Hall at Hospital. Dr. Abraham Varkey
proposed the urgent need of renovating the Clinical
Lecture Hall II in the Hospital explaining its present
conditions.

Resolution following a brief discussion, The GB
resolved by majority to vote to furnish the Hall
at a minimum cost as possible and the Patrons
agreed to arrange a sponsor to meet the estimated
expense of Rs. Five Lakhs.


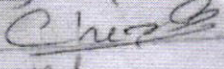


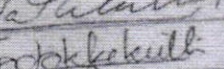

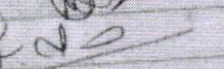


Since there was nothing to discuss, the meeting
came to an end by 5:45 pm.


To: Shaji Mathews Vazharyil
Secretary, Puthupattin Medical Society

Approved By - Rt. Rev. Mgr. Chennan Thekkum
President, Puthupattin Medical Society

Seconded by

Meeting of the Governing Body meeting of the
Pushpagiri Medical Society held at Corporate office
of the Pushpagiri at 2.30 pm - September 12th 2017

- 1 His Grace Most Rev. Dr. Thomas Mar Koorilos (Patron) 
- 2 Rt. Rev. Msgr. Cherian Thazhamon (President) 
- 3 H.E. Most Rev. Dr. Philipos Mar Stephanose (Vice President) 
- 4 Rev. Dr. Shaji Mathews Vazharyil (Secretary) 
- 5 Rev. Dr. Mathew Mazhavancheri (Member) 
- 6 Rev. Fr. Mathew Vadakkekkuttu (Member) 
- 7 Dr. Abraham Varghese (Member) 
- 8 Ms. C.A. Varghese Alexander (Member) 
- 9 Rev. Fr. Eapen Puthenparambil (Special Invitee) 

Meeting started at 2.30pm with prayer.

President welcomed the gathering and patron gave message to the meeting as our special invitee.

Minutes of the meeting held on 20th June 2017 were approved with ~~no~~ ~~an~~ two amendments and proposed by C.A. Varghese Alexander, ~~and approved by the~~ ~~in~~ ~~the~~ ~~meeting~~ and seconded by Fr. Mathew Vadakkekkuttu and approved by the president. The items in the agenda were then taken for details.

Election of Vice-President

H.E. Philipose Mar Stephanose, Vice President of Pushpagiri Medical Society, appointed as the new Bishop




Dr. K. GEORGE VARGHESE
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Pushpagiri College of Dental Science

of Europe & North America, resigned his position as vice president of Pushpagiri Medical Society.

The Governing Body thanked His Excellency for his committed efforts, prayerful guidance and painful efforts and leadership of Medical Society.

The Governing Body also extended all prayers and wishes for new appointment as Bishop of Europe & North America.

Governing Body Unanimously Selected Dr Abraham Varghese, Governing body member as the new vice President. Since the ^{ratify} ratification is needed by the General Body President proposed that the decision could be finalized in the forthcoming Governing General Body meeting.

General Body Meeting

President presented about the Annual General Body meeting. After a short discussion on date and time Governing Body decided to call Annual General Body meeting.

Resolved that the annual General Body meeting will be conducted on 26th September 2017, 2:30 pm at Corporate office conference hall and authorized Secretary for the sending notice to all General Body members.

Statement of Accounts Auditor's Report

The audited Balance Sheet, Income and expenditure account of the Society for the year (ending on 31st March 2017) was placed before the meeting.

After a short discussion on Balance Sheet

and expenditure. Governing body agreed to pass the report. Majority of the members voted by showing hands.

"Resolved that the audited Balance Sheet, the Statement of profit and loss and the auditors Report as on 31st March, 2017 are hereby accepted and approved"

4 Major Discussions

(a) Approval of Nursing College Building

As per the MCI norms, Staircase has to modify. Construction is progressing.

(b) Paipad Sub-centre -

The daily average patient strength is 50 and no referral case to perhaps pushpagiri Hospital. Most recipients of care at centre are the immigrants from other state.

(c) Marimale Sub-centre

Due to the lack of Patient's flow, doctor's are find difficulty to go to the sub-centre. So there was a proposal to convert it in to a Geriatric Care Centre.

(d) Cost benefit analysis

Regarding the PG Seat enhancement, During the discussion It was proposed to do cost benefit analysis regarding the PG Seats/Hospital Income.

(e) Appointment of Our own Students Doctors

There was a suggestion to encourage our medical Students to join our institutions, and HODs. So that our institutions can lead to more progress.



Dr. K. George Varghese
Dr. K. GEORGE VARGHESE
PRINCIPAL

(5) Patient's Suggestions

1) Bystander's Continued Programme

To engage the Bystander's, can introduce a new program, such as Blood test, BP checking, Health tips etc.

(2) WiFi Campus :- Patient suggested that, the campus it is better to have wifi enable campus for the benefit of all.

(3) Super market

Another suggestion was that functioning of a Supermarket at the campus, so that patients and bystanders can be benefited.

Need to approach Sponsors for room renovation

Governing body entrusted Fr. Mathew Vadakkethal to form the committee and to work on the project.

(6) Election of Governing Body member

Since Dr. Abraham Varghese, member of the Pushpagiri Medical Society was elected as the vice president of the Society, and vacancy arose in the number of the governing body.

Governing body unanimously selected Rev Fr. Eapen Puthenparambil as the member of the Pushpagiri medical Society. Since the ratify by the General body is needed, President proposed that the decision could be finalised in the forthcoming General Body meeting and appointing Fr. Jose Kollanadil as Secretary, Pushpagiri Medical Society from 30/01/2018.

(7) Suggestions by President:

* Phone call : After the major Surgery and treatment, president suggested that, followup phone call

was necessary for the better result and positive attitude of the public.

(8) Day Celebrations. Reg'd. Hospital Day & X-mas Celebration

The Governing Body approved the compained celebration of Hospital day and X-mas celebration at minimal expense in order to strengthen the team spirit at the campus.

(9) Vote of Thanks

With all items were transacted the President thanked the members for making it convenient to attend the Governing Body meeting and also thanked them for their active Participation

[Signature]

Rev. Dr. Shaji Mathews Vazhayil
Secretary

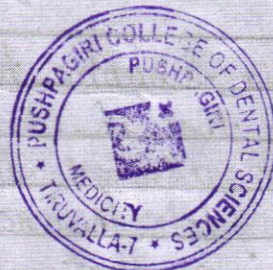
HANDED OVER TO REV. FR. JOSE KALLUMALICKAL
ON 30th JANUARY 2018.

[Signature]
30/01/2018

FR. SHAJI VAZHAYIL

Received charge from Very Rev. Dr. Shaji Vazhayil
on 30th January 2018.

[Signature]
30/01/2018



[Signature]
Dr. K. GEORGE VARGHESE
PRINCIPAL
Pushpagiri College of Dental Sciences

**PUSHPAGIRI MEDICAL SOCIETY
THIRUVALLA**

**AGENDA NOTES AND MINUTES
FOR
THE GOVERNING BODY
2020-21**

DATE: 15.11.2020 (SUNDAY)

TIME: 02.30 PM



**PUSHPAGIRI MEDICAL SOCIETY
THIRUVALLA
PATHANAMTHITTA-689101
KERALA, INDIA.**

To,

- ❖ H.G Most.Rev Dr. Thomas Mar Koorilos
Metropolitan Archbishop of Thiruvalla
- ❖ Rt. Rev. Msgr. Cherian Thazhamon
Vicar General, Catholic Archdiocese of Thiruvalla
- ❖ Dr.Abraham Varghese
Vattasseril House, Mallappally
- ❖ Mr. Jacob Punnoose IPS
Executive Director, Pushpagiri Medical Society
- ❖ CA Varghese Alexander
Chartered Accountant, V Alexander & Co. , Thiruvalla
- ❖ Rev. Dr. Mathew Mazhavancheril
Director, Academics & Research
- ❖ Rev. Fr. Thomas Pariyarath
Hospital Administrator, Director IT & Marketing

Hon'ble members,

Please find enclosed herewith the minutes of meeting of the Governing Board of the Pushpagiri Medical Society held on November 15th 2020 at 02.30 pm

Enclosures: Copy of the Minutes of Meeting

Sd/-
Yours Sincerely,
Fr. Jose Kallumalickal,
Secretary, Pushpagiri Medical Society

Minutes of the Governing Body meeting of Pushpagiri Medical Society, Tiruvalla held at the Corporate Office, PMCH Campus on 15th November 2020 at 02.30 a.m.

Brief of the Meeting:

Date	15/11/2020
Time	02.30 P.M
Venue	Conference Hall, Corporate Office, PMCH Campus, Tiruvalla
In chair	H.G. Most Rev. Dr. Thomas Mar Koorilos, Patron

Participants:

<i>List of Participants</i>	<i>Sl. No.</i>	<i>Name</i>	<i>Administrative Role in PMS</i>	<i>Capacity in Governing Body</i>
	1	Rt. Rev. Msgr. Cherian Thazhamon	President	President
	2	Dr. Abraham Varghese	Addl. Medical Supdt./Vice Principal (PG)	Vice President
	3	Rev. Fr. Jose Kallumalickal	C.E.O/Director (HR)	Secretary
	4	Shri Jacob Punnoose IPS	Executive Director	Member
	5	Mr. Varghese Alexander CA	Chartered Accountant	Member
	6	Rev. Dr. Mathew Mazhavancheril	Director - Academics	Member
	7	Rev. Fr. Thomas Pariyarath	Hospital Administrator	Member

List of Invitees:

<i>List of Invitees</i>	<i>Sl. No.</i>	<i>Name</i>	<i>Purpose</i>	<i>Capacity</i>
	1	Rev.Fr.John Padipurackal	For Presenting the Financial Matters	Director-Finance & Materials Mgt.
	2	Rev.Fr.Aby Vadakumthala	For Presenting Academics Matters of various Institutions	Director-Institutions
3	Mr. Melson Joseph	For Presenting the Audited Report for the Financial year 2019-20	Financial Controller	

	DENTAL COLLEGE MATTERS:	
2.38	PROPOSAL TO EXPAND DENTAL PRIORITY CLINIC ATTACHED TO PUSHPAGIRI DENTAL COLLEGE, MEDICITY	49
2.39	PROPOSAL FOR PURCHASE OF T SCAN MACHINE, DEPARTMENT OF PROSTHODONTICS	50
2.40	PROPOSAL FOR PURCHASE OF CBCT MACHINE AND ITS ACCESSORIES, DEPT. OF ORAL MEDICINE AND RADIOLOGY	51
2.41	PROPOSAL FOR OUT SOURCING OF CERAMIC LAB, DEPT. OF PROSTHODONTICS	52
2.42	LACK OF PROPER WAITING AREA FOR DENTAL CLINIC PATIENTS AS PER THE PRESENT COVID PROTOCOLS WHICH ARE MANDATORILY TO BE COMPLIED AS PER GOVERNMENT NORMS. ADDITIONAL SPACE WILL BE AVAILABLE IF COURTYARD ROOFING AND TILES WORK IN THE COURTYARD IS BEING DONE.	53
2.43	SOLAR POWER GRID FOR THE DENTAL COLLEGE	54
2.44	SOLAR DISTILLED WATER UNIT FOR THE DENTAL COLLEGE	55
2.45	AYURVEDA CLINIC IN MEDICITY MC ROAD CAMPUS	56
2.46	PAINTING OF DENTAL COLLEGE INTERIOR AND MAINTENANCE OF STRUCTURE	57

**SECTION 1
PROCEDURAL**



Agenda	PRAYER, WELCOME NOTE & BRIEF ADDRESS
Item No.1	
	The meeting shall begin with a Silent prayer
	President of Pushpagiri Medical Society Rt.Rev.Msgr.Cherian Thazhamon may please welcome the members and special invitees to the meeting.
	H. G. Thomas Mar Koorilos, Patron may deliver the key note address and the meeting can be commenced
	The meeting started with a prayer and the President welcomed all the members present for the meeting. The Patron's message was delivered. He appreciated the fencing around the hospital property. Also advised to reduce expenses at this juncture of Covid 19 pandemic, as we faced a massive loss in hospital income and delayed fees income.



SECTION 2
FOR DISCUSSION AND CONSIDERATION



Agenda	TO ELECT CHAIRMAN OF THE MEETING AND DECLARATION OF THE QUORUM
Item No.2.1	
Notes	The Governing Board may elect the Chairman of its meeting. As per the Memorandum of Association the quorum of the Governing Board shall be three inclusive of the Secretary and President (in absence of the President, the Vice President acting on behalf of the President). The Chairman shall ascertain that proper quorum is present at the meeting and call the meeting to order.
Point for decision	The Governing Board may take on record the appointment of Chairman to the chair and if proper quorum is present for the meeting to be in order.

Governing Board elected H.G. Most Rev.Dr. Thomas Mar Koorilos as the Chairman of the meeting.

President informed that the quorum is complete and took up the agenda for discussion on the table and the following resolutions were made.



Agenda	TO GRANT LEAVE OF ABSENCE, IF ANY
Item No.2.2	
Notes	Request(s) for leave of absence from the members, if any, will be tabled at the meeting and Leave of absence received, if any, may be taken on record and leave may be granted to the Member(s)
Point for decision	The Governing Board may take on record the reason and absence of member(s) if any.

Members absent/on leave – Nil.



Agenda	TO TAKE NOTE OF AND CONFIRM THE MINUTES OF THE PREVIOUS MEETING OF THE GOVERNING BOARD
Item No.2.3	
Notes	The Governing Board members of the Society is requested to read, confirm and approve the signed and executed Minutes of the previous Governing Board Meeting held on 25.07.2020 which have already been circulated.
Point for decision	The Governing Board may take on record the Minutes of the previous meeting and approve the same. Thereafter all members will be required to digitally sign the Minutes.
Matters Discussed	Secretary, Pushpagiri Medical Society presented the minutes of the Governing Body Meeting held via online on 25 th July 2020 and copies were given to all members for their perusal. Application for fresh 12 A under Income Tax Act for Pushpagiri Medical Society has been shifted to April 01st,2021.

Correction suggested	A correction regarding the transfer of operational controls of Golden Falcon Fuels from Pushpagiri Management to Syro Malankara Catholic Archdiocese, Tiruvalla was corrected as “Transfer of Golden Falcon Fuels from Pushpagiri Management to an Agency approved by Syro Malankara Catholic Archdiocese ,Tiruvalla.”
Decision/Resolution	After making the correction the Governing Body passed the minutes of the meeting held on 25.07.2020.



Agenda	Proposal to expand Dental Priority Clinic attached to Pushpagiri Dental College, Medicity
Item No.2.38	
Notes	<p>It is proposed for the 2nd year expansion of Dental Priority Clinic attached to Pushpagiri Dental College. The financial outlay is Rs 30 Lakhs considering the 30% reinvestment. At present due to the pandemic outbreak, we have less patients as compare to the last year. We can divide this investment as Phase 1 and Phase 2.</p> <p>Phase 1-</p> <ol style="list-style-type: none"> a. Rs 10 Lakhs can be invested with the inclusion of the purchase of Concious sedation unit (for Anxious child and adult patients) Rs 3 lakhs. b. PRFunit (Protien Rich Fiber in bone Graft) and its accessories- Rs 2 lakhs. c. Accessories and Infrastructure modifications- Rs 5 lakhs <p>Phase 2- Can be considered after evaluating the increase in patient flow and requirement of an exclusive area with extra sterilisation and disinfection protocols and air purification process. The following posts are also required in Phase 2 :</p> <p>Dentist-1 (Existing staff in academics can be utilised) ANM - 1 (New recruitment) Attender-1(New recruitment)</p> <p>The present priority clinic is making profits. The present clinic is having 12 patient per day on an average and the break-even point is 10 patients per day. Number of patients need to be increased upto 21 patients per day. The priority clinic provides all treatments under one roof with convenient appointment schedules to all patients. We are focusing on patient satisfaction. This service need to be marketed and promoted with the utilisation of marketing facilities in Pushpagiri.</p> <p>Approximate Expenditure Phase 1 -Rs 10 lakhs, Phase 2- Rs 20 lakhs Total -Rs 30 lakhs</p> <p>Detailed Proposal has already been submitted to management.</p>
Recommendation of Director Institutions	
Point for decision	The Governing Board may consider matters specified in Agenda and consider sanctioning the authorization to Director Institutions to proceed with the matters towards fulfilment of Academic compliances.
Matters Discussed	The present services at Priority Clinic was appreciated and new planned services to be carried out was discussed in detailed.
Decision/Resolution	Governing Board approved for the Phase 1 developmental activities of the Priority Clinic.

Agenda	Proposal for purchase of T scan machine, Department of Prosthodontics
Item No.2.39	
Notes	<p>The TMJ clinic in the dept. of Prosthodontics is functioning since 2014. It is proposed to purchase a T-Scan in the TMJ Clinic, which is functioning under the department of Prosthodontics. This is strongly recommended for patients who have occlusal interferences complicating the prognosis of their dental or periodontal diseases. So, T- scan is very useful in the different Dental departments especially in OMFS, PROSTHODONTICS, ORTHODONTICS, PERIODONTICS AND CONSERVATIVE DENTISTRY. This occlusal equilibration procedure using T- scan, not only improves the patient's functional satisfaction but also the longevity of the dental treatment provided. This will help in the upgradation of the TMJ clinic. TMJ clinic is not available in other dental colleges in Kerala. Cost of T-Scan is 8 lakhs and breakeven is expected to be in 4 years.</p> <p>Approximate Expenditure – Rs 8 lakhs</p> <p>Quotation from the company has been procured (Villa-India). This is a monopoly item.</p>
Recommendation of Director Institutions	
Point for decision	The Governing Board may consider matters specified in Agenda and consider sanctioning the authorization to Director Institutions to proceed with the matters towards fulfilment of Academic compliances.
Matters Discussed	The present usage of the T scan was discussed in detailed by Institution Director and the availability of services in near by locations.
Decision/Resolution	Governing Board approved the purchase of T Scan machine and the price reasonability to be verified before incurring the capital expenditure.



Agenda	Proposal for purchase of CBCT machine and its accessories, Dept. of Oral Medicine and Radiology
Item No.2.40	
Notes	<p>It is recommended to buy a Cone Beam CT (CBCT) machine for the Department of Oral Medicine and Radiology. This machine will enable detailed diagnosis of the head and neck region with low dose of radiation. This machine is available in most of the dental Colleges in Kerala. This machine can also be used for taking CBCT image referred from private dental clinics. Currently we are sending patients to outside CBCT centres. This machine and its accessories (Computer, printer and UPS) will cost around Rs.50 lakhs. According to the survey conducted in PCDS the HODs have committed that we might get around 400 CBCTs in a year and can attain breakeven in 6yrs. Currently we have networking for all departments for the image transfer.</p> <p>Approximate Expenditure – Rs 50 lakhs</p> <p>Quotations from various companies were obtained and a feasibility assessment was done.</p>
Recommendation of Director Institutions	
Point for decision	The Governing Board may consider matters specified in Agenda and consider sanctioning the authorization to Director Institutions to proceed with the matters towards fulfilment of Academic compliances.
Matters Discussed	The present usage of the CBCT machine and its scope of services was discussed in detailed by Institution Director.
Decision/Resolution	Governing Board recommended the approval to consider the proposal not as an activity of the society. It may be done by an agency in which the Pushpagiri College of Dental Sciences can cooperate and co-ordinate. The feasibility of such an option may be considered and explored.



Agenda	Proposal for out sourcing of Ceramic Lab, Dept. of Prosthodontics
Item No.2.41	
Notes	<p>The Ceramic Dental Lab is a necessity as per Dental Council of India guidelines, KUHS guidelines and as per the curriculum of Post Graduate students in the Department of Prosthodontics and Conservative Dentistry. It is proposed to outsource the Ceramic Dental Lab in the Department of Prosthodontics to M/s Reliance Dental Lab. Presently the Ceramic Dental Lab is not functioning. The Reliance Dental Lab is willing to take all responsibilities to make the lab functional. The total expenses is estimated to Rs.6 lakhs /- for replacing the faulty spares and servicing charge. The lab expenditure of the college will reduce to about 50% if the lab is outsourced. A memorandum of understanding is planned to be signed by both the parties.</p> <p>Approximate Expenditure – Rs 6 lakhs to be invested for making the existing lab equipment's functional. The detailed proposal of Reliance Dental lab, Thrissur has been submitted to management.</p>
Recommendation of Director Institutions	
Point for decision	The Governing Board may consider matters specified in Agenda and consider sanctioning the authorization to Director Institutions to proceed with the matters towards fulfilment of Academic compliances.
Matters Discussed	The reasonability of the lab expenditure was explained by the Institution Director.
Decision/Resolution	Governing Board recommended the approval to consider the proposal based on a partnership as a service provider and not by way of lease of rent.



Agenda	Lack of proper waiting area for Dental Clinic patients as per the present Covid protocols which are mandatorily to be complied as per Government norms. Additional space will be available if Courtyard roofing and tiles work in the courtyard is being done.
Item No.2.42	
Notes	Phase 1- The roofing of the courtyard area will help in preventing water entering all the floors of the college during rains. This will also help in utilisation of the courtyard space for additional waiting area to be provided to the patients. The cost for it is approx. Rs 50 lakhs. Phase 2- The Roofing of the college building is very essential as damage of the building is happening due to water logs during rains as well as to protect the structure of the building. Approximate Expenditure – Rs 50 lakhs. Quotations are already invited.
Recommendation of Director Institutions	
Point for decision	The Governing Board may consider matters specified in Agenda and consider sanctioning the authorization to Director Institutions to proceed with the matters towards fulfilment of Academic compliances.
Matters Discussed	The present situation and areas affected due to non-availability of roof and tiling work at the courtyard to create waiting area for patients on account of Covid was discussed in details.
Decision/Resolution	Governing Board recommended the approval to consider the proposal for carrying out the Courtyard roofing and tiling work.



Agenda	Solar Power grid for the Dental College
Item No.2.43	
Notes	Average KSEB bill of our institution (2019-2020) is 3.5 lacks per month and the major consumption is from College of Dental Sciences. Considering the consumption in the day time initially we can plan for 100KW grid. We can use the energy in day time which we will get 50% reduction in our dental College monthly Electricity bill and installation can be done in the dental college roof top which can full fill the major requirement. The approximate cost of the solar grid is 60 lakhs. This investment will be returned in 5 years. Approximate Expenditure – Rs 60 lakhs. Quotations are already invited.
Recommendation of Director Institutions	
Point for decision	The Governing Board may consider matters specified in Agenda and consider sanctioning the authorization to Director Institutions and also may instruct to determine the actual extent of power capacity required and restrict the generation of power to the total need of Medicity Campus.
Matters Discussed	The possibilities of solar generation due to the vast extent of land available at Medicity was discussed.
Decision/Resolution	Governing Board recommended the approval to consider the solar works on a partnership basis which may be explored for tie-ups or on built operate lease transfer basis



Agenda	Solar distilled water unit for the Dental College
Item No.2.44	
Notes	Solar distilled water plant 80 litres/day also can be planned. Distilled water is very important in dental college equipment's because the rotary instruments and B class autoclaves need distilled water for its proper function and durability. This requirement is included (Rs 350,000) in 2020-2021 dental college budget. Average daily requirement is 80 litres. Approximate Expenditure – Rs 3.50 lakhs. Quotations are already invited.
Recommendation of Director Institutions	
Point for decision	The Governing Board may consider matters specified in Agenda and consider sanctioning the authorization to Director Institutions to proceed with the matters towards fulfilment of Academic compliances.
Matters Discussed	The water issues and the damages caused on the equipment due to the water issues in the campus were discussed and informed by Institution Director.
Decision/Resolution	Governing Board recommended to consider if the viability to purchase the 80 litres of distilled water/day would be more profitable than erecting a distilled water unit. The study may be carried out to determine which will be more cost effective.



Agenda	Ayurveda Clinic in Medicity MC Road campus
Item No.2.45	
Notes	We have 40 cent and approx 5000sq. ft building area in front of the state highway MC road near Perumthuruthy. The building previously used as Dental Clinic at Medicity MC Road can be utilised for Ayurveda Clinic. The brand value of Pushpagiri can be added value for this service. For planting the medicinal plants we can use the campus land area and can be utilised. In future we can plan for B.Sc Nursing and allied courses related to Ayurveda.
Recommendation of Director Institutions	The proposal will be submitted in details if the prior approval to enter into a new venture is approved from the Governing Board.
Point for decision	The Governing Board may consider matters specified in Agenda and consider sanctioning the authorization to Director Institutions to proceed with the matters towards fulfilment of developmental compliances.
Matters Discussed	The scope of Ayurveda clinic under a different brand name and making the arrangements for beautification by creating a connection from the clinic to the college were discussed.
Decision/Resolution	Governing Board recommended to consider if the same is being carried out with a partner who are into the activity and it will be considered as a totally different enterprise.CEO may carry out the viability project for its commencement.



Agenda	Painting of Dental College Interior and maintenance of structure
Item No.2.46	
Notes	The painting of the interior of Dental College is necessary for the maintenance of the building. Last painting of the interior was done 10 years before. Approximate Expenditure – Rs 30 lakhs. Quotations are to be invited.
Recommendation of Director Institutions	
Point for decision	The Governing Board may consider matters specified in Agenda and consider sanctioning the authorization to Director Institutions to proceed with the matters towards fulfilment of developmental compliances.
Decision/Resolution	Governing Board recommended to consider the painting and maintenance of structures on approval of the bank loan from CSB Bank. Cost estimates may be submitted.



Meeting ended with a Vote of thanks by Vice President – Dr. Abraham Varghese and a Prayer by the Patron and Meeting was declared complete at 20.00 p.m





Minutes of the Governing Body meeting of Pushpagiri Medical Society, Tiruvalla held at the Corporate Office, PMCH Campus on 06th March 2021 at 10.30 a.m.

Brief of the Meeting:

Date	06/03/2021
Time	10.30 A.M
Venue	Conference Hall, Corporate Office, PMCH Campus, Tiruvalla
In chair	H.G. Most Rev. Dr. Thomas Mar Koorilos, Patron

Participants:

<i>List of Participants</i>	<i>Sl. No.</i>	<i>Name</i>	<i>Administrative Role in PMS</i>	<i>Capacity in Governing Body</i>
	1	Rt. Rev. Msgr. Cherian Thazhamon	President	President
	2	Dr. Abraham Varghese	Addl. Medical Supdt./Vice Principal (PG)	Vice President
	3	Rev. Fr. Jose Kallumalickal	C.E.O/Director (HR)	Secretary
	4	Shri Jacob Punnoose IPS	Executive Director	Member
	5	Mr. Varghese Alexander CA	Chartered Accountant	Member
	6	Rev. Dr. Mathew Mazhavancheril	Director - Academics	Member
	7	Rev. Fr. Thomas Pariyath	Hospital Administrator	Member

List of Invitees:

<i>List of Invitees</i>	<i>Sl. No.</i>	<i>Name</i>	<i>Purpose</i>	<i>Capacity</i>
	1	Rev.Fr.John Padipurackal	For Presenting the Financial Matters	Director-Finance & Materials Mgt.
	2	Rev.Fr.Aby Vadakumthala	For Presenting Academics Matters of various Institutions	Director-Institutions
	3	Mr. Melson Joseph	For Presenting the Budget for the Financial year 2021-22	Financial Controller

PUSHPAGIRI MEDICAL SOCIETY, THIRUVALLA

AGENDA NOTES

FOR THE GOVERNING BODY

2020-21

DATE: 06.03.2021 (SATURDAY)

TIME: 10.30 AM

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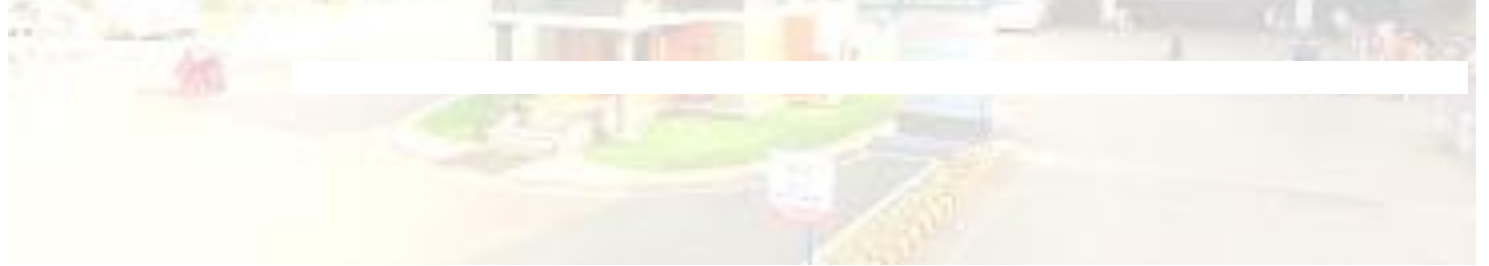
Agenda	PRAYER, WELCOME NOTE & BRIEF ADDRESS
Item No.1	
	The meeting shall begin with a Silent prayer
	President of Pushpagiri Medical Society Rt.Rev.Msgr.Cherian Thazhamon may please welcome the members and special invitees to the meeting.
	H. G. Thomas Mar Koorilos, Patron may deliver the key note address and the meeting can be commenced
	<p>The meeting started with a prayer and the President welcomed all the members present for the meeting.</p> <p>The Patron's message was delivered. The decision to hold the Governing Board meeting on quarterly basis is a positive sign and commended the special efforts of CEO in conducting the meetings on a regular basis. The efforts in treating the father of MLA of Tiruvalla Constituency was highly appreciated. The accident of a priest at Kuttor also showed how the hospital was able to manage the treatment in the utmost professional manner.</p> <p>Suggestions to improve the goodwill of the institution in areas relating to complaints by by-standers on patient discharges, non-availability of rooms, attitude from the low level staffs to the top level management.</p> <p>Suggestions to attain academic excellence</p> <ol style="list-style-type: none"> 1) A greener campus 2) Motivational Talks 3) Special assistance to weaker students in academics 4) Free medical health check up for parents of Medical Students in a span of 1 year 5) Without fear of favour culture where in all are equally treated with mutual respect and honor to be considered by the management 6) CEO to Security have a single vision for the Hospital, service is a god given opportunity, patients are our guests and we will treat in the best way 7) Staff knowledge or skill updation support to be provided. 8) Review of Department wise analysis currently being carried out is satisfactory but to improve the depth and content for carrying out the analysis.



SECTION 2

FOR DISCUSSION AND CONSIDERATION

Agenda	TO ELECT CHAIRMAN OF THE MEETING AND DECLARATION OF THE QUORUM
Item No.2.A1	
Notes	The Governing Board may elect the Chairman of its meeting. As per the Memorandum of Association the quorum of the Governing Board shall be three inclusive of the Secretary and President (in absence of the President, the Vice President acting on behalf of the President). The Chairman shall ascertain that proper quorum is present at the meeting and call the meeting to order.
Point for decision	The Governing Board may take on record the appointment of Chairman to the chair and if proper quorum is present for the meeting to be in order.
	Governing Board elected H.G. Most Rev.Dr. Thomas Mar Koorilos as the Chairman of the meeting. President informed that the quorum is complete and took up the agenda for discussion on the table and the following resolutions were made.



Agenda	TO GRANT LEAVE OF ABSENCE, IF ANY
Item No.2.A2	
Notes	Request(s) for leave of absence from the members, if any, will be tabled at the meeting and Leave of absence received, if any, may be taken on record and leave may be granted to the Member(s)
Point for decision	The Governing Board may take on record the reason and absence of member(s) if any.
	Members absent/on leave – Nil.



Agenda	TO TAKE NOTE OF AND CONFIRM THE MINUTES OF THE PREVIOUS MEETING OF THE GOVERNING BOARD
Item No.2.A3	
Notes	The Governing Board members of the Society is requested to read, confirm and approve the signed and executed Minutes of the previous Governing Board Meeting held on 15.11.2020 which have already been circulated. <i>(Refer Annexure 1)</i>
Point for decision	The Governing Board may take on record the Minutes of the previous meeting and approve the same. Thereafter all members will be required to sign the Minutes.
Correction suggested	DNB Endocrinology course name correction & recommendation to open FCRA Utilization Bank Account if it is mandatory in future with State Bank of india
Decision/Resolution	After reviewing all the items mentioned in the agenda, the Governing Body passed the minutes of the meeting held on 15.11.2020.



DENTAL COLLEGE MATTERS:

Agenda	NAAC REACCREDITATION PROCESS OF DENTAL COLLEGE TO BE STARTED
Item No.2.C1	
Notes	<p>A detailed report for obtaining high NAAC accreditation for the college was submitted to the CEO/Executive Director/Director Institutions for approval. The total budget was Rs 3.03 crores. The existing NAAC accreditation of the college is valid upto 10th July 2021. In addition we also can subsequently apply for the Quality Assurance System implemented by KUHS. This will add mileage for the institution.</p> <p>Advanced dental equipments purchase and works already sanctioned</p>

1. Upgradation of Priority Clinic (Purchase of Conscious sedation unit, centrifugal machine) Rs 10 lakhs
2. Purchase of T Scan- for the Department of Prosthodontics- Rs 8 lakhs
3. Courtyard Roofing and tiles work in courtyard- Rs 30 lakhs
4. Second lift installation- Rs 14 lakhs
5. Fire and safety works- Rs 6 lakhs

Advanced Dental Equipments to be purchased

1. CBCT machine – Rs 40 lakhs
2. Dental Simulator with software- Rs 55 lakhs
3. Intraoral scanner- Rs 22 lakhs

Other works to be done

1. Academic, administrative and financial software for the college.
2. SMART classrooms- Rs 1.5 lakhs
3. Biometric system for all 4 lecture halls. Rs 25000
4. Painting of interior and exterior of college. Rs 50 lakhs
5. Centralised sterilization system in the college- Rs 25 lakhs
6. Sports facilities in the campus- Rs 15 lakhs
7. Institutional funding for projects-
8. Purchase of plagiarism software for the institution- Rs 4000 per year.
9. WI-Fi enabled campus- Rs 3.5 lakhs
10. 100 Cushioned chairs in college auditorium. Rs 3 lakhs
11. Gymnasium for boys and girls in hostels- Rs 3 lakhs
12. Sign boards in the various floors of the college. Rs 30000
13. Sign board of the college in the roadside.- Rs 15000
14. Heavy duty floor cleaning machine- Rs 2 lakhs.

	<p>15. Pest control system for college- Rs 2 lakhs</p> <p>16. Improved toilet facility for faculty, students and patients- Rs 3 lakhs</p> <p>17. Parking facility for physically challenged patients- Rs 10000</p> <p>18. Ramp with railings for physically challenged patients.- Rs 30000</p> <p>19. Sewage treatment plant- Rs 30 lakhs</p> <p>20. Green audit of campus by external agency</p>
Recommendation of Director Institutions	As part of fulfilling the NAAC reaccreditation and recent guidelines issued from KUHS towards Quality Assurance System, compliances if met will enable the college to the best dental college in India, as was ranked in "The Week" magazine, Pushpagiri College of Dental Sciences ranks 1st in Kerala and 28th all over India from both govt. and private
Point for decision	
Decision/Resolution	Governing Board sanctioned the proposal to go ahead with the academic activities and submission of works to be executed and carrying out works to the sanctioned approved budget limits.



Agenda Item No.2.C3	ALTERNATIVE SPACE ARRANGEMENTS IN LADIES HOSTEL, MEDICITY TO ACCOMMODATE STUDENTS
Notes	At present in the ladies hostel there is no space to accommodate the new batch of DORA students which will come by the end of March 2021.
Recommendation of Director Institutions	Alternative arrangements will have to be considered for the new batch of DORA students who are likely to get admitted in March 2021.
Point for decision	Governing body suggested to build a multi-storied building nearby main road and to use the first floor as Hostel and ground floor can be rented out.
Decision/Resolution	Further study required as recommended by the Governing Body



