

Dental Education Unit

Report of Presentation and Meeting with NAAC Peer team

Date: 10.8.22

Time 9.45 am – 10.15 am

Attended

- Team DEU
- NAAC Peer Team
- IQAC Team


Minutes

- Dr SL presentation on the vision, strategy, current programs, and future plans of the Dental Education Unit of PCDS
- The chairman of the peer team Lt Col Dr Ravikumar A made the following observations and suggestions
 - Acknowledged that the vision and strategy are clear
 - Asked why the DEU was set up – whether due to mandate by DCI
 - If the members were nominated or volunteers
 - Suggested to have a middle level leader like Vice Principal in the team
 - Suggested to collaborate/ include few members of a MEU in the team for activities
 - Need to work on ICT enabled Tools to make teaching Learning more effective.
 - Also enquired about the feedback systems in place
- The peer team Member, Dr Sachin Sarode, privately suggested that DEU should take up more active role by providing directions and conducting workshops on dental education technologies especially ICT enabled technology in more detail.

Action Plan

- Refine series to be made more exhaustive, by making more in depth sessions on education technology
- Include a Vice principal in the committee
- Include member/s from MEU, PMCH who would be willing to contribute actively to DEU activities.

Dr. Aby Mathew T. MDS
Principal
Pushpagiri College of Dental Sciences



Minutes of Meeting

Date: 14.10.22

Attended by

Rev. Fr. Aby Vadakumthala

Dr Aby Mathew

Dr Benley George

Dr Subbalekshmi

Dr Prameetha George

Dr Manuja

Matters Discussed

- The meeting began with a silent Prayer
- Minutes of the previous Meeting were discussed and passed.

NAAC Recommendations discussed and following decisions taken

- Members
 - Vice principals (Academic and Administration) to be included
 - One member from the MEU PMCH – Dr Ajith Microbiology may be included
- ICT Enabled tools
 - Discussion on need to incorporate more ICT enabled methods of teaching and learning.
 - For now to plan for utilisation of mobiles for pre planned one or two sessions in a month.

Faculty Development programs

- One session of ToT dissemination pending
- Planned to hold it on the 26th Oct 2022
- Then to concentrate on Dental education technologies in detail

Previous Program Evaluation

- The vidyarambham day program went well and was appreciated
- Report has been prepared and emailed to NAAC office
- Achan suggested that everyday before beginning the class a two min silent prayer may be observed.

Participation in DEU programs

- Most DEU programs have had a participation of around 30 faculty members only and that needs to be improved
- Suggested to get notification of program signed
- Fixed schedule should help to improve participation – third Wednesday of every month between 1-3.00 pm from November onwards.
- Suggested that DeU programs must be made compulsory for all staff.

Member activity

- Dr Manuja has created a DOPS form for UG procedure
- Dr Subbalekshmi has attended a course on Blended Learning
- Plan to attend AVMC international Conference on HPE

Rewards and Recognition Program

- Achan suggested that at the end of the DEU program every month about 15mins should be spent to appreciate the achievements of the faculty in the past one month
- Achievements suggested to be included are:
- Birthdays.
- Any achievements like publications, research work, published grants
- Conductive CD programs, conductive other programs
- Being invited as guest speaker
- Any other personal achievements, accolades during the past one month
- Fund may be utilised from the principal's fund for the time being.

CBCS

- Dr Subbalekshmi. asked whether a new task force has to be created for the cbc. Program or the DEU can take the initiative.
- Sachin suggested that. The DEU Must. Study the Document first and then plan for a task force creation..
- Dr Benley Suggested that be easy if the MEU may be roped in.

Certificate for DEU courses.

- A discussion on if it was necessary to give participation certificate for all the lectures. Being organised by the deu.
- Instead it was decided that the Program may be conducted as a value added course which includes a series of lectures and other hands on material with a minimum duration of 30 hrs and certificate may be given After the completion of the course.

Documentation

- Dr Subbalekshmi briefed the Committee members regarding how the reports were generated and where it was stored.
- There is a dedicated. Email account and Google Drive. For dental education for the Dental education unit. And. Till date. All the records. And program reports of all programs conducted by the you have been saved. Under different folders in this drive. All the members of the dental education units Are aware of the email ID and the password for the same.

The meeting ended with the resolution to conduct the meetings on the Second Friday of every month.

Dental Education Unit

Minutes of Meeting

Date: 25.05.23

Attended by

Dr Aby Mathew

Dr Benley George

Dr Subbalekshmi

Dr Prameetha George

Dr Anju Mathew

Matters Discussed

- The meeting began with a silent Prayer
- Minutes of the previous Meeting were discussed and passed.

Evaluation of the previous programme

Members: Additional members to team

- In an earlier meeting it was decided to include a member of the medical education team (Dr Ajith from the department of microbiology) to the dental education team. As he has since left the institution a substitute was required. Dr Benley suggested that Dr. Santosh pillai from pharmacology is also a member of the medical education unit and he could be inducted into the team. Principal also recommended his name.
- Regarding new members from the dental college

In response to the call for new members circulated in the PCDS groups, 5 faculty members had shown interest by filling the circulated google form. They were, in order of submitting the form, Dr. Miranda George (Pedo), Dr. Lisa (Oral Med) Dr Vinod Mathew(comprehensive Clinic), Dr Minimol K Jhonny (Endodontics) and Dr Ivin (Oral Medicine)

The members present scrutinised the forms and a final decision on including the two members (Dr. Vinod Mathew and Dr Minimol K) were taken, as there were already members from the other departments whose faculty had shown interest to join DEU.

Principal suggested that all the faculty members who had shown interest should be acknowledged in person and the decision of the committee conveyed to them.

Upcoming programs of the DEU

Faculty Development Program

- Dr Subbalekshmi Has contacted Dr Baiju From GDC regarding the full day FDP program. Her has agreed for the same in principal. Once we finalize the dates, a visit might be made in person to facilitate the same.

Smart class Workshop for faculty

- Dr Subbalekshmi suggested that one faculty maybe nominated from each department to undergo the workshop.
- The dental education unit shall take the initiative to conduct the workshop and ensure that at least one faculty from each department is trained and would use the smart board from the coming months
- The program is slated to be held on 2 consecutive days between 1.30 and 3
- Also a suggestion that the nominated faculty be senior lecturers or reader so that it will facilitate the utilization of the board in a better manner.

Programs Attended By DEU Members

The meeting concluded with a recap on the points discussed and decisions taken.

- Dr Santosh Pillai, Member MEU to be inducted into the team
- New members to be included
- Full day FDP with Team From GDC Kottayam
- Smart Board workshop

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